

WILMOT

MODULAR STRUCTURES, Inc.

We Help Build Visions



GETTING YOUR UNIT READY FOR PICK UP

1. Disconnect all utility connections from the unit. This includes power, water, sewer, communications, alarms, etc. All water pipes and fixtures should be drained prior to electricity being disconnected. All water must be removed from fixtures and RV style antifreeze must be poured into the tanks of all toilets and then flushed. RV style antifreeze must also be poured into all sinks and floor drains to fill traps. All hot water heaters must be drained of all water no antifreeze is needed in water heaters. If any pipes or fixtures would happen to burst due to water freezing customer will be responsible.
2. Remove all site built steps, ramps, decks and canopies.
3. Be sure that there is clear access to the unit and around the unit. Please advise if any damage was done to the unit that would hamper the transportation of it. (i.e. bent or broken hitch, flat or missing tires, etc.).
4. Please remove all personal items from the unit plus any items that were not delivered with the unit (i.e. water cooler, phones, furniture, shelves. etc.).
5. Remove anything you attached to the walls.
6. **Sweep the floors and wipe down the restrooms, plan tables, desk tops, etc. There will be a cleaning charge up to \$1.00 per sq. ft. if unit is returned dirty.**
7. On the day of the pick up, please leave the doors unlocked and place the keys on the door chain of the door it works. If you are not going to be on the site the day of the pick up, please lock the doors and tape the keys under the hitch of the unit. Please let the driver know that you will not be on site.
8. LOST KEY CHARGE: \$75 PER DOOR LOCK.
9. ANY DELAYS IN PICKING UP THE UNIT BEYOND ½ HOUR WILL RESULT IN A DOWN TIME FEE OF \$75 PER HOUR.

THANK YOU FOR RENTING FROM WILMOT MODULAR STRUCTURES, INC.

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